

March 1, 2019

FROM: Dr. Edmund Fong, Chair Division of Ethnic Studies



RE: Teaching Assistantship, CEL Coordinator for Diversity Scholars Program

We invite applications for a graduate teaching assistant to serve as a Community Engaged Learning (CEL) Coordinator for the Diversity Scholars Program offered in the University of Utah's Division of Ethnic Studies. The Diversity Scholars Program is a first-year cohort model retention program designed to support students of color and is run out of the Office for Equity and Diversity. The position offers a competitive stipend eligible for 100% tuition benefit assistance from the Graduate School.

The Diversity Scholars Program, in partnership with Ethnic Studies, offers a yearlong Ethnic Studies course sequence. The Fall semester course carries a community engaged learning designation. As part of this component, students work on projects at local K-12 schools, immigrant rights groups, and other organizations which serve underserved communities. The CEL Coordinator will connect course content with CEL experiences through lessons and readings on critical-service learning and community engaged learning. Additionally, the CEL Coordinator will be the primary point of contact with community partners and will build and maintain relationships with them; articulate the purpose of community-engaged learning for students; prepare students and community partners to work together; lecture on critical-service learning; assign students to CEL sites; track students' hours; develop, assist, and grade reflection activities for students; and attend Diversity Scholars fall and spring classes. The fall semester course is an introduction to ethnic studies (the theme is "Land and Labor"). There is no CEL component for the Spring semester. During this semester, the CEL coordinator will assist the instructor with grading students' assignments and preparing CEL partnerships for the upcoming Fall semester. Course content for the spring focuses on movements for justice and social transformation. Throughout both semesters, guest speakers and workshops also introduce students to resources on campus to help them navigate a Predominantly White Institution.

Ethnic Studies is growing and offers both major and minors. We focus on United States domestic racial and ethnic relations with global implications. We are seeking applicants from any discipline with a preference for individuals trained in U.S. racial and ethnic relations or transnational studies of indigeneity, race, or empire at the graduate level. Teaching assistants should be advanced Master's or Ph.D. students enrolled in a graduate program at the University of Utah. The selected candidate is expected to be in residence during the 2019 – 2020 academic year, and the position may potentially be extended beyond that.

Please see attached application. Preference will be given to complete applications, including CV, transcripts, and two letters of recommendation received by 5:00 pm, Wednesday March 27, 2019. Only complete applications will be reviewed. You may deliver a hardcopy file to the address below or email a complete pdf file to [maria.morales@utah.edu](mailto:maria.morales@utah.edu). We plan to make an offer by April 15, 2019.

Division of Ethnic Studies  
Gardner Commons 4215  
260 S. Central Campus Dr.  
Salt Lake City,  
UT 84112  
801-581-5206

**Ethnic Studies Program**  
**Application for CEL Coordinator for Graduate Students**

1. Complete the following application.
2. Initiate the completion of two letters of recommendation from individuals who can speak to your potential as an effective TA. Your recommenders should send letters to the following address by March 27, 2019, 5:00 pm:

University of Utah Division of Ethnic Studies  
Gardner Commons 4215  
260 S. Central Campus Dr.  
Salt Lake City, UT 84112  
ATTN: [maria.morales@utah.edu](mailto:maria.morales@utah.edu), CEL Coordinator applications

3. Only complete applications will be reviewed. Complete packets include letter of application, CV, all university transcripts, and letters of recommendation.
4. Preference will be given to complete applications received by 5:00 pm, March 27, 2019

Name: \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

\_\_\_\_\_

City	State	Zip
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Permanent Address (if different from above): Street \_\_\_\_\_

\_\_\_\_\_

City	State	Zip
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Telephone: ( ) \_\_\_\_\_ e-mail: \_\_\_\_\_

U.S. Citizen: Yes \_\_\_\_\_ No \_\_\_\_\_

Please list names and addresses of individuals who will be submitting letters of recommendation:

1. \_\_\_\_\_

\_\_\_\_\_

2.

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Year of acceptance into the University of Utah Graduate School: \_\_\_\_\_  
(Please attach a copy of your letter of acceptance to the Graduate School)

What is your major: \_\_\_\_\_ planned year of completion: \_\_\_\_\_

For what graduate degree will you be a candidate:      MA                      MS                      PhD

Number of Hours of Graduate Work per Semester: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_  
(Please include your transcripts)

What was your undergraduate major? \_\_\_\_\_

What undergraduate minor(s) did you pursue, if any: \_\_\_\_\_

Please explain your academic background or the interest you have in Community Engaged Learning and Critical Service-Learning (you may use a separate sheet and attach if necessary).

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This course serves predominately self-identified students of color in a first-year retention program. Please describe the ways in which you could contribute and/or are dedicated to the retention and persistence of this population of students.

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